



PROFESSIONAL EMERGENCY MANAGER (PEM) PROGRAM

The Professional Emergency Manager (PEM) Program is Indiana's program to raise and maintain professional standards in emergency management and recognize individuals who have demonstrated basic competencies in the field. Interested individuals complete a series of courses, exercises and professional contributions, meet work experience requirements in the emergency management discipline or related public safety fields and submit an application to apply.

NATIONAL EMERGENCY MANAGEMENT BASIC ACADEMY COURSES/ INDIANA PEM COURSES

The goal of the FEMA National Emergency Management Basic Academy courses are to support the careers of emergency managers through a training experience combining knowledge of all fundamental systems, concepts and practices of cutting-edge emergency management. The Basic Academy provides shared classrooms of adult learners and skillful instructors resulting in a solid foundation upon which to build further studies and sound decisions.

TARGET AUDIENCE

The National Emergency Management Basic Academy is designed for newly appointed emergency managers, including members of state, local, tribal and territorial homeland security or emergency services programs; nongovernmental organizations, voluntary agencies or professional organizations; private sector emergency management offices; college or university emergency management staff; and FEMA, federal partners, military and emergency managers at other departments or agencies.

CLASSROOM COURSE REQUIREMENTS

The Basic Academy consists of the following classroom courses. Attendance at each course is required. E/L0101, Foundations of Emergency Management, should be taken first but is not required.



COURSES

- E/L0101, Foundations of Emergency Management (40 hours/5 days)
 - The following topics in emergency management are covered in this course: legal issues; intergovernmental and interagency context; influencing, organizing, social vulnerability issues; managing stress; collaboration, preparedness; team building; mitigation; response; prevention and protection; ethical decision-making; recovery; technology; administration; and the future.
- E/L0102, Science of Disaster (approximately 24 hours/3 days)
 - This course is designed to provide participants with an overview of scientific principles and concepts that shape our increasingly dangerous world.
- E/L0103, Planning: Emergency Operations (16 hours/2 days)
 - This course is designed to give basic concepts and planning steps to those new to the field of emergency management so they may apply planning discipline and skills to challenges in their jobs. The course content includes emergency management planning doctrine and steps to take to accomplish writing plans and using them to deal with special events, which are common challenges for all jurisdictions.
- E/L/K0146, Homeland Security Exercise and Evaluation Program (HSEEP) (16 hours/2 days)
 - This intermediate-level course is designed to describe the core principles and processes of HSEEP, its standardized methodology, available resources and practical skill development, which will assist in developing an HSEEP consistent exercise program. The objectives of the course are to understand the role of HSEEP in national preparedness, and how HSEEP exercise principles and methodology support efforts across the whole community to improve our national capacity to build, sustain and deliver core capabilities.
 - **SPECIAL NOTE ON E/L/K0146 COURSE CREDIT** - According to the HSEEP course manager and the Curriculum Management Branch, the G0146 HSEEP course was retired several years ago. The only way for students to receive a **FEMA** training certificate and 1.6 CEUs is to complete the E/L/K0146 HSEEP course. ***The G course will be honored for the Indiana PEM.*** **Based on this information FEMA will only give credit for HSEEP if the training has been scheduled through EMI and the participants received a EMI course completion certificate.**



- E/L0105, Public Information Basics (24 hours/3 days)
 - This course is designed to equip participants with the skills needed to be full or part-time PIOs, including oral and written communications; understanding and working with the media; and basic tools and techniques to perform effectively as a PIO, both in the proactive/ advocacy times and crisis/ emergency response.

Total course hours: 120 hours.

PREREQUISITES

Twelve online Independent Study courses are required as prerequisites to the classroom courses. All eleven must be completed before submitting an application for E/L0101 and IS-29 must be completed before submitting an application for E/L0105.

- IS-29: Public Information Officer Awareness (prerequisite for E/L0105)
- IS-100: Introduction to the Incident Command System
- IS-120: Introduction to Exercise
- IS-200: ICS for Single Resources
- IS-230: Fundamentals of Emergency Management
- IS-235: Emergency Planning
- IS-240: Leadership and Influencing
- IS-241: Decision Making
- IS-242: Effective Communication
- IS-244: Developing and Managing Volunteers
- IS-700: National Incident Management System, An Introduction
- IS-800: National Response Framework, An Introduction

For more information e-mail: training@dhs.IN.gov